SECURITY PROTOCOL FOR PEOPLE WORKING AS COLLABORATORS OF THE COLLECTIVE





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1. Introduction

This protocol aims to establish guidelines to ensure the safety of all those who collaborate with our NGO, whether employees, volunteers, or contractors. The protection and well-being of staff are essential to fulfilling our mission effectively and safely.

2. Security Principles

- 1. **Prevention:** Identify risks and apply preventive measures.
- 2. **Awareness:** Foster a culture of security and shared responsibility.
- 3. Rapid response: Act promptly in the face of incidents or threats.

3. General Security Measures

- **Personal identification:** Every collaborator must carry identification while performing their duties.
- **Communication protocols:** Movements in the field must be reported and open communication channels maintained.
- **Risk assessment:** Before carrying out activities, assess possible risks and take necessary precautions.

4. Action Procedures

1. In case of emergency:

- Contact local authorities and the collective's security officer.
- Report the situation in detail and follow instructions.

2. Incident reports:

 Document any security incident and send it to the coordination team.

5. Staff Commitment

All collaborators commit to:

- Respect and follow the guidelines of this protocol.
- Participate in security training.
- Report any threat or risky situation.